

CHECKLIST FOR JCS APPLICATION (Plantation Sector)

- 1 Company Profile
- 2 Director I/C
- 3 Form 24 & 49 for Sdn Bhd
- 4 Form 9 & 13
- 5 Borang B&D for sole proprietor.
- 6 Job Advertisement (General worker)
- 7 Interviewee Record
- 8 Land Title (Certified by Land Authorities)@Land Title & Original Plan of Land Location

**** IF THE LAND RENTED / LEASE :**

- 9 Land Lease agreement with Stamp Duty (rented / lease not less than 3 years).
 Complied with copy Land Title & Original Plan Of Land Location and certified by the Authorities of Land.
 @ bring along the original copy of Land Title and original Plan of Land Location.J32
- 10 Endorsement Letter & Report from the following Department:
- 11 Licence : MPOB (Sawit), LGM (Getah), LKM (Koko)
- 12 Copy of existing Foreign Worker's Permite & Passport
- 13 List of Land Title applied (Please indicate: Land Title number, Location, Land Sizes, Ownership)
- 14 Lampiran 2 (Detail of pay worker statistic) & Lampiran 3 (Detail of Wages & Salaries)

** Form 63A & 60K

*** Note: All document just provide copy will do.**

For office use:

Documents Provided Date	Given By	Signed	For office use:			Documents Completion		
			Received Date	Received By	Signed	Date	Incomplete Docs	Done
						1st		
						2nd		
						3rd		